



**NABARD Consultancy Services Private Limited**  
**(An ISO 9001:2008 Company)**  
***A Wholly owned subsidiary of NABARD***

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NABARD Consultancy Services Private Limited, a wholly owned subsidiary of NABARD and a leading consultancy organization in the field of agriculture & rural development, invites online applications from Survey Agencies to conduct **Baseline Survey** in Anantapur and Chittoor Districts of Andhra Pradesh State.

**A. Scope of Work**

- The Survey Agencies are required to conduct field survey and collect data using Mobile / Portable devices to cover 46,412 Ha. (approximately 40,000 households) covering Anantapur and Chittoor Districts.
- The two districts are divided into seven clusters. Survey is required to be conducted simultaneously in all the seven clusters. NABCONS may select different agencies for different clusters.

**B. Key Responsibilities**

1. Preparation of Household list through mobile / portable device.
2. Social Mapping:
  - Collecting demographic, community, lands less, Livestock, education, migration and other required information household – wise.
  - Providing a forum of detailed discussion to unravel the various aspects of social life.
  - Social infrastructure.
3. Resource Mapping - Identification of resource with help of cadastral map, toposheet and Micro watershed maps. The data relating to natural resource management w.r.t the following aspects need to be collected:
  - Topography, terrain and slopes
  - Forest, vegetation and tree species
  - Soil-type, fertility, erosion and depth
  - Land and land use, command area, tenure, boundaries and ownership
  - Water, water bodies, irrigation sources, rivers and drainage
  - Watershed development, various soil and water conservation measures, denuded areas etc.
  - Agricultural developments, cropping pattern, productivity, etc.

4. Identification of problem from ridge side to valley by walk through process.
5. Data collection for the existing assets.
6. Socio economic survey of the watershed village and habitations.
7. Participatory Net Planning
8. Geo-tagging.
9. Drainage line treatment survey.
10. Collection of soil and water samples.
11. Collection of selected secondary data.

**C. Methodology**

The survey shall be conducted using android based portable devices. Other specialized equipment for Land Survey and GIS Survey may also be required to be used during the course of the assignment. NABCONS may provide some of these equipment. However, survey agency may also be required to arrange for their own equipment as per the requirements. The exact details of the equipment to be provided by NABCONS and those to be arranged by Survey Agency shall be described during the pre-bid workshop to be held with the shortlisted agencies.

**D. Eligibility Criteria**

- Average turnover of the survey agency for the financial years 2016-17, 2015-16 and 2014-15 should be a minimum of Rs. 5 lakhs.
- The agency should have staff strength of minimum 3 persons on their payroll.
- The agency should have prior experience of working in Anantapur and Chittoor Districts of Andhra Pradesh State
- Minimum 5 years’ experience in handling field survey projects.
- The agency should have experience in implementation / monitoring of watershed projects including participatory net planning
- The agency should have capacity to deploy a minimum of 15 enumerators at any point of time for each cluster the agency will be bidding for to conduct survey.
- Minimum qualifications of the enumerators to be deployed – The enumerators to be deployed should be atleast Full time graduates or diploma holders in engineering or diploma holders in social sciences from a reputed university or institution recognized by the UGC with minimum 3 years of experience in socio-economic survey works or related sectors. However, it is to be ensured that there should be atleast 02 enumerators for each of these three streams available for deployment for each cluster that the agency bids for.

Note: All the supporting document needs to be submitted at the time of pre-bid workshop.

**E. Project Area**

Ananthapuram District

S. No	Cluster	Mandal	Project	No of Micro watersheds	Treatment Area (ha.)	No. of HH ( Approx )
1	I	D. Hirehal	Pulakurthi	4	4240	2244

2		Gooty	Karidikonda	3	2710	1317
<i>Subtotal</i>					<i>6950</i>	<i>3561</i>
3	II	Narpala	Venkatampalli	4	3860	1413
4		Rapthadu	Palacherla	3	3196	1072
<i>Subtotal</i>					<i>7056</i>	<i>2485</i>
5	III	Madakasira	Rekulakunta	3	4841	2354
6		Chilamathur	Chilamathur (Semi Urban category)	1	4178	3700
<i>Subtotal</i>					<i>9019</i>	<i>6054</i>
<b>SUB-TOTAL</b>				<b>18</b>	<b>23025</b>	<b>12100</b>

Chittoor District

S. No	Cluster	Mandal	Project	No of Micro watersheds	Treatment Area (ha.)	No. of HH ( Approx )
1	IV	Peddapanjani	Battamadoddi	4	4149	4024
2		Kuppam	Krishndasanapalle	10	4149	2494
<i>Subtotal</i>					<i>8298</i>	<i>6518</i>
3	V	Mulkalacheruvu	MaddinayAnipalli	5	4000	3025
4		Kurabalakota	Muivedu	2	3706	2254
<i>Subtotal</i>					<i>7706</i>	<i>5279</i>
5	VI	Venkatagirikota	Krishnapuram	7	4148	6648
<i>Subtotal</i>					<i>4148</i>	<i>6648</i>
6	VII	Kuppam	Kuppam (Semi Urban category)	1	3235	5186
<i>Subtotal</i>					<i>3235</i>	<i>5186</i>
<b>SUB-TOTAL</b>				<b>29</b>	<b>23387</b>	<b>23631</b>

## **F. Period of Work**

Agency will have to complete survey work within 45 days of allotment of work order, irrespective of number of clusters allotted to them.

## **G. Payment Terms**

- 10%, as advance
- 10%, After initiation of field Survey of the allotted cluster
- 30%, After completion of field survey and uploading of data for 50% of the projects/Micro watersheds in the allotted cluster
- 10%, On acceptance of the above data by NABCONS.
- 25%, After completion of field survey and uploading of data for the balance 50% of the projects/Micro watersheds of the allotted cluster
- 15%, On acceptance of the above data by NABCONS.

## **H. How to Apply – Technical Proposal**

Interested agencies may submit their technical proposal online in the prescribed format by clicking on the following link.

<https://goo.gl/forms/A2JvMoSKUisuMNRR2>

In case the above link does not work, you may also copy and paste the link in your web browser and fill the details therein.

Under no circumstances applications by hand or any other mode will be entertained. The application submitted through link provided in this advertisement will only be accepted.

**Last date for Submission of Technical Proposals : 08 April 2018**

## **I. Bidding Process**

- Agencies shall be shortlisted based on the eligibility criteria and agencies' suitability, experience, etc. as submitted in the technical proposal of the agency.
- Agencies shortlisted based on technical proposal will be invited to a pre-bid workshop to familiarise themselves with the details of scope of work. Date & time of the workshop shall be communicated to the shortlisted agencies separately.
- Area of survey has been divided into seven clusters. The agency will have to submit their cluster-wise financial proposal (for all clusters for which the agency shall be bidding) within 3 days of this workshop.

## **J. General Information**

- The agencies may kindly note that any cost incurred by them for applying will not be reimbursed by NABCONS.
- Only Shortlisted agencies will be called for the pre-bid workshop.
- Only those agencies who have attended pre-bid workshop shall be eligible to submit their financial proposal.
- Self-attested copies of requisite documents shall be required to be compulsorily submitted at the time of the pre-bid workshop. Original documents would be required for verification which shall be returned immediately after verification.
- Merely satisfying the eligibly criteria does not entitle an agency to be called for the pre-bid workshop. NABCONS reserves the right to call only the requisite number of agencies for the pre-bid workshop depending on number of responses, after preliminary screening / shortlisting with reference to agencies' suitability, experience, etc. Applications received after the due date shall not be entertained and will be rejected.
- This is only an offer for proposal and NABCONS reserves the right to reject any or all proposals received herein. NABCONS reserves the right to cancel the enlistment for the captioned project at any point of time, without assigning any reason.