



NABARD Consultancy Services
(A wholly owned subsidiary of NABARD)
(An ISO 9001: 2015 Company)

Require Project Based Contract Staff i.e. Associate Consultant - Data Analysts (02 Posts) for implementation of E Shakti project of NABARD at Micro Credit Investment Department (MCID) of NABARD, Head Office, Mumbai

NABARD Consultancy Services (NABCONS), a wholly owned Company of NABARD and a leading consultancy organization in the field of agriculture and rural development (www.nabcons.com). NABCONS invites **ONLY ONLINE** applications from Indian Citizens for the post of Associate Consultant - Data Analysts (02 Posts), as Project Based Contract Staff for implementation of SHG – Bank Linkage Programme and E-Shakti project of NABARD at Head Office, Mumbai.

The posting for post at Mumbai, will be as under:

S.No	District	No. of post	Place of Posting
1	Associate Consultant - Data Analysts	02	Micro Credit Investment Department (MCID) of NABARD, Head Office, Mumbai

A. Project Background

The SHG – BLP of NABARD, which is the largest microfinance programme in the world, today touches nearly 11 crore households through more than 87 lakh SHGs with deposits of over Rs.19,500 crore and annual loan offtake of more than Rs.47,000 crore and loan outstanding of over Rs.75,500 crore.

It has now reached a stage where creating reliable data, based on books maintained by SHGs, may prove to be a game changer and may bring a paradigm shift in the way the hitherto unbanked poor are financed. Realising that IT is paramount for creating 'Digital India', NABARD launched a pilot project for digitization of SHGs titled "E-Shakti".

E-Shakti is designed to capture the demographic and financial profiles of the SHGs as well as the members. It also captures the Aadhaar and EPIC (Electors Photo Identity Card) numbers of the members. It is a project on digitisation of SHG accounts and to bring SHG members under the fold of Financial Inclusion, thereby enabling them access to wider range of financial services, together with increasing the bankers' comfort in credit appraisal and linkage.

The robust design of the platform creates a rich database which can be used by banks and various Government Departments like Panchayat Raj, Health & Family Welfare, Women and Child Development, Education etc., which could facilitate in implementation of their schemes. At a later date, even private sector, on selective basis, can use the data for furthering the livelihoods of SHG members by enrolling them as their agents for providing goods and services to the rural market and also implement their CSR activities.

B. Associate Consultant - Data Analysts - Key Responsibilities:

The primary duties and responsibilities shall be as follows

- i. Collecting, compiling and collating data from E-Shakti data base.
- ii. Liaison with ASP (empanelled agency) for obtaining data
- iii. Setting objectives and outcome of analysis as per directions given
- iv. Finalising data set for use
- v. Deciding the methodology and tools of analysis
- vi. Analysis of data and coming out with new models in digitisation
- vii. Analysis of progress of pilots
- viii. Presenting & finalising the methodology
- ix. Doing the data analysis
- x. Documenting and presenting the data analysis outcome
- xi. Designing new Micro-Finance product.
- xii. Studying the existing micro finance products and recommending and suggesting changes, if any, based on findings of data analysis.
- xiii. Undertaking field visits as and when required.
- xiv. Data analysis related to SHG - Bank Linkage Programme.
- xv. Additional items of work assigned by NABARD

C. Eligibility Criteria

i. Qualification:

Graduation in B. Tech / BE or Post-Graduation in M. Tech / MCA / MBA with specialisation in Data Analysis.

ii. Experience:

- **For Graduates** - Candidates having minimum 2 Years of Experience in data analysis in any reputed organisation.
- **For Post Graduates** - Candidates having minimum 1 Year of Experience in data analysis in any reputed organisation.

iii. Other Criteria

- Proficiency in using data analytics tools
- Proficiency in using MS Office, Advanced excel and other computer related functions.
- Proficiency in reading, writing and speaking English.
- Basic understanding of finance / micro-finance.
- Knowledge of "Statistical modelling" will be an added advantage.

D. Age: Candidate should be minimum 24 years of age and maximum 35 years at the time of submission of application as on 01 June 2019.

E. Remuneration:

Candidate will be paid consolidated Remuneration of Rs 50,000/- per month (all inclusive). The amount will be inclusive of all statutory deductions that NABCONS may be required to make on behalf of the contracted staff. Remuneration will be released after making statutory deductions.

F. Other Facilities:

Sl. No.	Particulars	Eligibility
A.	Allowance during field visits	
i	Halting Allowance/ Local Conveyance	i. Hotel as per actuals subject to maximum of Rs. 3,500/- per day (all inclusive). ii. Halting allowance on declaration (Rs 1500/- per day). iii. Conveyance – Rs 1,000/- as per actuals on submission of relevant bills/ receipts.
ii	Travelling Allowance	i. Eligible for Train – III AC/ by flight as per requirement and approval. ii. To be reimbursed on actual basis
B	Insurance	
i	Premium of comprehensive medical insurance	Rs. 6500/- per year (on reimbursement basis)
C	Other	
i	Permissible absence (other than Sunday/ holiday)	12 days in a year @ 1 day per month. (Working days will be from Monday to Saturday). Only accrued leaves can be availed.
ii	PF contribution	As applicable will be paid out of the consolidated monthly remuneration)

Other than the above, the consultants are not eligible for any other facilities/allowance like leave encashment, performance bonus, leave travel concession, etc.

G. Contract Period:

- i. Associate Consultant - Data Analysts, will be appointed on contract basis initially for a period of one year only and will be subject to satisfactory performance of duties and responsibilities assigned. After completion of one year, the contract may be renewed subject to project requirement and past performance.
- ii. First 3 months will be of probation period during which NABCONS shall have the right to terminate the services of the individual without any notice period or assigning any reason. Thereafter NABCONS reserves the right to terminate the contract by giving one month notice within the contract period.
- iii. The Associate Consultant - Data Analysts shall be required to discharge duties and responsibilities assigned to them with honesty, integrity and in conformity with the set principles of NABARD.
- iv. The services will be of temporary nature and can be terminated by giving a notice of 30 days.

H. How to Apply:

Interested candidates may apply online in the prescribed format within **10 days** from **25 June 2019** to **04 July 2019** by clicking on the following links and filling the details therein:

Position	Link to Apply
Associate Consultant – Data Analyst	https://forms.gle/pNmZMP9VmmEkzoBn6

In case the above link does not work, you may also copy and paste the link in your web browser and fill the details therein.

I. Last date for submission of online applications: 04 July 2019

J. General Information:

- Only shortlisted candidates will be called for the interview. Date and location for the selection process will be indicated in the call letter. **The candidates may kindly note that any cost incurred by them for attending the interview will not be reimbursed by NABCONS.**
- The applicant may submit the declaration in the Google form with respect to the educational qualification and experience. Self-attested copies of educational qualifications and experience certificates to be compulsorily submitted at the time of the interview. Original documents would be required for verification.
- Place of posting of the candidate appointed will initially be at NABARD Head Office, Mumbai. They may however be liable to be posted anywhere in India as per project requirement.
- List of selected and waitlisted candidates for the post will be uploaded in NABCONS website (www.nabcons.com) after the selection process is completed. The validity of the panel of selected and waitlisted candidates will be co-terminus with the project.
- No correspondence will be entertained from any ineligible and non-selected candidate in all matter regarding eligibility, the selection process, documents to be produced for the selection process, assessment, prescribing minimum qualifying standards, number of vacancies, communication of result, etc. The company's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
- The final appointment will be based on the decision of selection committee constituted for the purpose. Company reserves the right to increase/ decrease the number of posts or not to fill up any of the posts.
- The appointment shall be subject to being found medically fit, for which purpose the candidate shall be required to undergo the protocol of medical tests upon reporting at place of posting. The continuance in NABCONS's service shall be subject to remaining medically fit to discharge duties and responsibilities. The decision of NABCONS regarding medical fitness shall be final and binding on the candidate.
- Merely satisfying the eligibly criteria does not entitle a candidate to be called for the interview. NABCONS reserves the right to call only the requisite number of candidates for the interview depending on number of responses, after preliminary screening / shortlisting with reference to candidate's qualification, suitability, experience, etc (as per section B) . Applications received after the due date shall not be entertained and will be rejected.
- Under no circumstances applications by hand or any other mode will be entertained. The application submitted through online mode provided in this advertisement will only be accepted.
- NABCONS reserves the right to cancel the recruitment for the captioned post without assigning any reason at any stage.
- The contractually engaged staff shall have no legal claim to regular absorption either during the period of contract or after the period of contract expires. Similarly, the selected candidates will have no claims as to seniority.