



NABARD Consultancy Services
(A wholly owned subsidiary of NABARD)
(An ISO 9001: 2015 Company)

Requirement of Project Based Contract Staff for the project “Setting up of PMU for Digitization and monitoring of FPOs by NABCONS” in 05 States

NABARD Consultancy Services (NABCONS) is a wholly owned Company of NABARD and a leading consultancy organization in the field of agriculture and rural development (www.nabcons.com). NABCONS has been appointed by NABARD for setting up of Project Monitoring Unit (PMU) for effective monitoring of promotional interventions at field level using digital platform (portal), building real time data on various business activities of FPOs, as also taking corrective measures and ensuring commercial sustainability of these organizations.

NABCONS invites **ONLY ONLINE** applications from Indian Citizens for the post of Junior Level Consultant (05 Posts) on contract basis as Project Based Contract Staff for the project “Setting up of PMU for Digitisation and monitoring of FPOs by NABCONS” in 05 States.

A. Details of vacancies and place of posting

The candidates can apply for more than 01 state in order of preference and may give at-least 03 options as per table below. Actual posting would be based on merit and administrative/ project requirements of NABCONS. However, the candidates will have to appear for interview at each location separately.

Post	Vacancies	Place of Posting (States)
Junior Level Consultant	01	Assam
	01	Bihar
	01	Odisha
	01	Punjab
	01	Tamil Nadu
Total	05	

B. Key Responsibilities-

The primary roles and responsibilities shall be as under:

- Desk monitoring, analysis of issues, target v/s achievements, follow up with Produce Organisation Promoting Institutes (POPIs)/ Resource Support Agency (RSA) etc and reporting.
 - Digitisation of FPOs data on a regular basis-issues, follow up etc with POPIs for data updation.
 - Design and conduct of monitoring visits/studies and stakeholder consultations/discussions for policy inputs/implementation of schemes.
 - Analysis of feedback received from field studies/ consultations and reporting.
 - Communication and coordination with HOs, affiliated organisations, related institutions and agencies.
 - Any other item of work as per necessity of the RO.
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C. Eligibility Criteria

i. Junior Level Consultant (05 Posts)

Criteria	Details
Educational Qualification	MBA/Graduate (preferably in Agriculture or Agri business) with IT background with 55% or equivalent CGPA
Experience	Minimum 3 years of experience on promoting of financing farmers' collectives/ Agri business activities/ Agri Marketing / Value Chain Management
Other Criteria	i. Proficiency in MS Office/ IT Tools ii. Proficiency in English language and knowledge of local language.

D. Age Criteria:

Position	Age (as on 1st May 2021)
Junior Level Consultant	Minimum 24 Years and maximum 50 Years

E. Remuneration:

Candidates will be paid consolidated monthly remuneration (u/s 192 of the IT Act) based on the experience and educational qualification and overall suitability of the candidates for the post as under:

Post	Monthly remuneration*
Junior Level Consultant	Rs 35,000/- to Rs 45,000/-

*The above remuneration will be inclusive of all statutory deductions that NABCONS may be required to make on behalf of the contracted staff. Remuneration will be released after making statutory deductions. The PBCS appointed will be liable for tax liabilities as per Income Tax Act & Rules and the tax will be deducted at source.

F. Other Facilities:

In addition to the remuneration as mentioned above other facilities as under will also be provided:

S. No.	Particulars	Eligibility
A.	Daily allowance during field visit	
i	Travelling allowance	Travelling by 3 rd AC. Further, travelling expenses by II AC/Air on need basis with prior approval of CGM/OIC at RO and CGM, FSDD at HO
ii	Halting Allowance	(i) Rs.750/- per diem for normal (ii) 50% of normal if staying in hotel (iii) 25% of normal if residential programme like training, workshop, etc.

iii	Lodging	On actual basis subject to the ceiling of Rs. 1,500/- per diem
B	Insurance	
i	Premium of comprehensive medical insurance for self	Rs. 6,500/- per year
C	Other	
i	PF contribution	Applicable as per Company Policy
ii	Mobile phone/internet /data charge for official purposes	Rs. 1,000/- per month
iii	Permissible absence (other than Saturday / Sunday / public holiday)	Casual leaves 24 days per year (@ 2 days per month)
iv	Printing of visiting card	100 cards per year

Note: Other than the above, the consultants are not eligible for any other facilities/allowance like leave encashment, performance bonus, leave travel concession, etc.

G. Contract Period:

The Consultants will be appointed on contract basis initially for a period of one year which may be extended based on requirement of the project and performance or will be co-terminus with the project period.

H. Termination of contract

Initial 03 months will be probation period during which NABCONS shall have the right to terminate the services of the individual without any notice period or assigning any reason. Thereafter, the contract is terminable by giving 03 months' notice period on either side as per NABCONS policy.

I. How to Apply:

Interested candidates may apply online in the prescribed format within 15 days from 19 May 2021 to 02 June 2021 by clicking on the following links and filling the details therein:

Position	Link to Apply
Junior Level Consultant	https://forms.gle/WtmLaVF2o4ezh9kY9

In case the above link does not work, you may also copy and paste the link in your web browser and fill the details therein.

Instructions:

- i. Before applying, candidates should read all the instructions carefully and ensure that they fulfill all the eligibility criteria for the post. NABCONS would admit candidates on the basis of the information furnished in the ON-LINE application and shall verify their eligibility at the stage of interview/ joining. If, at any stage it is found that any information furnished in the ON-LINE application is false/incorrect or if according to the NABCONS, the candidate does not satisfy the eligibility criteria for the post, his/her candidature will be cancelled and he/she will not be allowed to appear for the interview/joining/ not allowed to continue, if joined.
- ii. Candidates are requested to apply only ON-ONLINE through NABCONS website (www.nabcons.com). No other mode of submission of application will be accepted.

iii. **Important Dates/ Timelines**

Last date for submission of online applications	02 June 2021
NABCONS reserves the right to make change in the dates indicated above.	

Please note that corrigendum, if any, issued related to the above advertisement will be published only on NABCONS website (www.nabcons.com).

J. General Information

- Only Shortlisted candidates will be called for the interview and may also be assessed for their proficiency in MS Office/ data management. Location for the interview will be indicated in the call letter. The candidates may kindly note that any cost incurred by them for attending the interview will not be reimbursed by NABCONS.
 - The interview may be held in person or through virtual mode as may be required.
 - The applicant may submit the declaration in the Google form with respect to the educational qualification and experience. Self-attested copies of educational qualifications and experience certificates to be compulsorily submitted at the time of the interview. Original documents would be required for verification.
 - Place of posting of the post of Junior Level Consultants will be as per the locations mentioned in Section A above. The candidates can be posted anywhere in India depending upon the project requirement. Further, as a part of their functioning the above consultants may be required to travel across the mentioned state and other parts of the country from time to time. NABCONS will not provide accommodation for the selected/appointed candidates.
 - List of selected and waitlisted candidates for the post will be uploaded in NABCONS website (www.nabcons.com) after the selection process is completed. The validity of the panel of selected and waitlisted candidates will be one year from the date of result.
 - No correspondence will be entertained from any ineligible and non-selected candidate in all matter regarding eligibility, the selection process, documents to be produced for the selection process, assessment, prescribing minimum qualifying standards, number of vacancies, communication of result , etc. the company's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.
 - The final appointment will be based on the decision of selection committee constituted for the purpose. Company reserves the right to increase/ decrease the number of posts or not to fill up any of the posts.
 - The appointment shall be subject to being found medically fit, for which purpose the candidate shall be required to undergo the protocol of medical tests upon reporting at place of posting. The continuance in NABCONS's service shall be subject to remaining medically fit to discharge duties and responsibilities. The decision of NABCONS regarding medical fitness shall be final and binding on the candidate.
 - Merely satisfying the eligibly criteria does not entitle a candidate to be called for the interview. NABCONS reserves the right to call only the requisite number of candidates for the interview depending on number of responses, after preliminary screening / short listing with reference to candidate's qualification, suitability, experience, etc. Applications received after the due date shall not be entertained and will be rejected.
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- Under no circumstances applications by hand or any other mode will be entertained. The application submitted through online mode provided in this advertisement will only be accepted.
- The contractually engaged staff shall have no legal claim to regular absorption either during the period of contract or after the period of contract expires. Similarly, the Contract Appointee will have no claims as to seniority.
- The selected candidates shall not take up any part time / full time employment or assignments elsewhere or do any business during the period of their contract with NABCONS. The engagement shall automatically be terminated if he/ she joins any other organization without giving prior information. In such an event, NABCONS shall have the right to claim compensation/ damages, if any, as it may deem fit.
- NABCONS reserves the right to cancel the recruitment for the captioned posts without assigning any reason at any stage.

Advt. Ref. No. NABCONS/CO-HR/001/PBCS/2021-22

Dated: 19 May 2021